

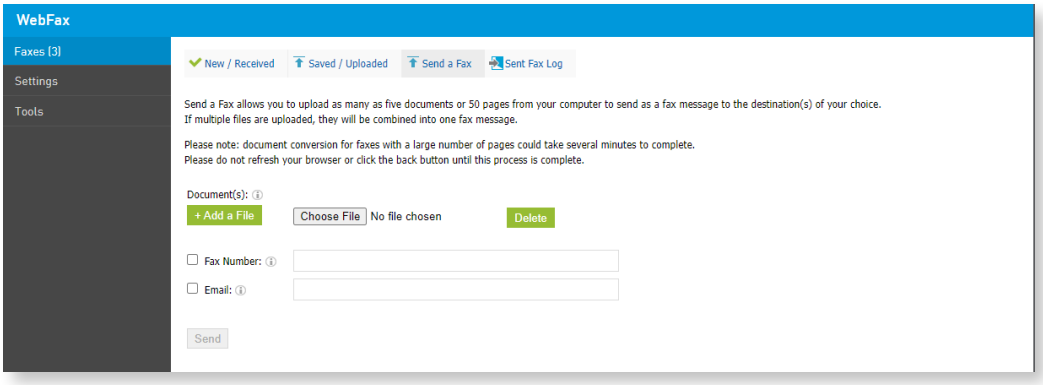
WebFax: Your Virtual, Paper Free Fax Service

WebFax is a "virtual" fax service that allows you to receive and manage your faxes via the online interface. It also gives you the ability to send faxes right from your WebFax resource number. Senders simply dial your WebFax number from their fax machine and transmit their faxes. You are notified of new faxes via email or any wireless device, and you can automatically receive an attached PDF of the fax with your notifications. You may view, print and forward faxes to any email address or fax machine, and, from the online fax interface, you can send any document you choose to one or more fax machines, as well as to your personal mailbox.

SIMPLE SETUP

WebFax is setup in three simple steps

1. Go to the login page by clicking on the provided email link sent to the account administrator.
2. Enter your WebFax Number and temporary PIN. Change your pin when prompted. (It is important to change your PIN from the temporary PIN provided).
3. After changing your PIN, you're all set and can begin to send a fax!

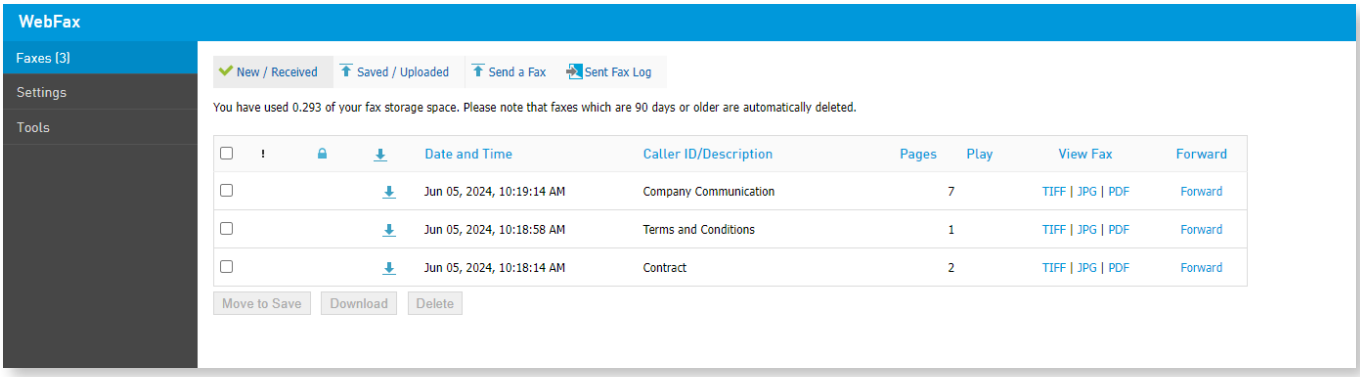


EASY ACCESS TO YOUR FAXES

The online fax interface makes it easy to view and manage your faxes. With options of viewing your new and saved faxes, sending a fax, or viewing all your sent faxes, Webfax provides an easy-to-use fax management platform.

By Web: Log into the online interface and begin by entering your WebFax number and PIN. From there you can view the list of received faxes for the last 90 days.

By Email: Navigate to Settings > Notification to setup your preferred email you want faxes sent to.



FEATURE SPECIFICS:

Length Limitation On Incoming Faxes	Length Unlimited
Page Limit On General Fax Storage	1024 Pages
Time Limit On Saved Faxes	90 Days
Page Limit For Outgoing Faxes	50 Pages
Combined upload file size limit	100 MB
*Supported attachments	abw, .art, .arw, .avs, .bmp, .cin, .crw, .csv, .dcx, .doc, .docx, .eps, .fax, .gif, .gs, .html, .jpeg, .jpg, .key, .lwp, .numbers, .odg, .odp, .ods, .odt, .otp, .ots, .ott, .pages, .pcd, .pcx, .pdf, .png, .pps, .ppsx, .ppt, .pptx, .psd, .rtf, .sdc, .svg, .tex, .txt, .vsd, .wpd, .wps, .xls, .xlsx, .xlt.

QUESTIONS? CONTACT US TODAY!

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